

Merlo UK LTD
 The Paddocks, Headlands Business Park
 BH24 6PB Salisbury Road, Ringwood, Hampshire

Privacy notice for Curricula Vitae
pursuant to Article 13 of Regulation EU 2016/679 GDPR
Data collected from the Data Subject

Dear Data Subject,
 we hereby wish to inform you about the personal data that will be collected and the processing we are going to perform, as well as any information useful to facilitate contact and interaction with our offices.

Data Controller

The Data Controller is Merlo UK LTD.

Contact details are as follows:

Phone: (+44) 01425 480806

E-mail: privacy_merlouk@merlo.com

Fax: (+44) 01425 477478

Website: <http://www.merlo.co.uk>

Please find here following some information about the personal data collected and the related processing purposes

PURPOSES	Processing: Curriculum Vitae
Managing applications for hiring	The personal data in our possession are collected directly from the Data Subject and their provision is optional; however, failure to provide the data relating to your professional profile will make it impossible for us to consider your application. Your data will be made available, only for these purposes, to our staff and to any external subjects (such as job recruitment companies, occupational psychologists, recruiters and evaluators) that may have been entrusted with personnel selection and evaluation interviews. Subject to your prior consent, the personal data provided by you may also be communicated to other group companies interested in hiring.
CATEGORIES OF PROCESSED DATA	Personal identification data Personal particular data
CATEGORIES OF RECIPIENTS WHICH DATA ARE DISCLOSED TO	Other group companies
TRANSFER TO THIRD COUNTRIES	No
DATA RETENTION PERIOD OR CRITERIA USED TO DETERMINE THAT PERIOD	According to periodic internal procedures for cancelling obsolete information, as activated every 12 months
LEGAL GROUND FOR THE PROCESSING	Spontaneous provision by the Data Subject Data Subject's consent
AUTOMATED DECISION-MAKING PROCESS	NO

PROFILING	NO
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Your personal data will be processed manually and electronically in compliance with the principles of necessity and relevance by adopting appropriate security measures for the fulfilment of the indicated purposes.

Your personal data will be processed by subjects expressly authorized and trained in matters of personal data protection; the IT technicians and staff overseeing the operation of our IT system will be able to access the data incidentally.

We also inform you briefly that you have the right to request information on your personal data that we are processing, ask for its rectification or erasure, as well as to oppose the processing, request the restriction of the processing and the portability of the data according to the provisions of Articles 15 to 22 of the Regulation EU 2016/679 GDPR (copy of the text of the mentioned articles can be requested at the addresses indicated above).

You are entitled, at any time, to lodge a complaint with a territorially competent supervisory authority.

If the processing is based in whole or in part on your consent, you have the right to freely withdraw it at any time through the contact details indicated above. The processing performed in compliance with the consent given and the related legal effects will remain valid even after the possible withdrawal of the consent.

For any clarification or communication regarding the processing of your data, please do not hesitate to contact us.

The Data Controller
Merlo UK LTD

CONSENT

Having received the information about the processing of personal data for the purpose of managing applications for hiring

1) as to personnel research and selection

I consent I do not consent

to the processing of the data contained in my CV;

2) as to the disclosure of my personal data to third-party businesses or group companies that may be interested in selecting resources with a profile that corresponds to mine

I consent I do not consent

to the disclosure of my data to third-party businesses or group companies.

The Data Subject: surname and name _____

Date ___/___/_____

Signature _____